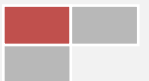


2019

Right to Information (RTI) Laws in Pakistan: A GUIDE FOR GENERAL PUBLIC

The document has been prepared as a guide for general public for enhancing their understanding in use of RTI laws available in the country.



The Right to Information (RTI) Laws in Pakistan A Guide for General Public

	Federal	Punjab	Khyber Pakhtunkhwa (KP)	Sindh	Balochistan
RTI Regulation	Right of Access to Information Act 2017	The Punjab Transparency and Right to Information Act 2013	KP Right to Information Act 2013	Sindh RTI Act 2017	Balochistan Freedom of Information Act 2005

	Federal	Punjab	Khyber Pakhtunkhwa (KP)	Sindh	Balochistan
Information Request					
<i>To Whom the information request shall be submitted</i>	Designated Official of the relevant public body	Public Information Officer (PIO) of the relevant public body	PIO of the relevant public body	Designated Official of the relevant public body	Designated Official of the relevant public body
<i>How the information request shall be submitted</i>	<ul style="list-style-type: none"> • In writing on plain paper • By mail, by fax or by email. 	<ul style="list-style-type: none"> • Plain paper or information request form • In hard or electronic copy 	<ul style="list-style-type: none"> • In writing on plain paper • By mail, by fax or by email. 	In any form and manner	In any form and manner
<i>Requester shall include contact details and an address for delivery of the information or record</i>	Yes	Yes	Yes	Yes	Yes
<i>The requester shall be provided a receipt acknowledging the request, including the date and name of the official responsible for processing it</i>	Yes	Yes	Yes	Yes	Yes

<i>A public body may provide an optional form for making requests for information, with a view to assisting requesters to make request.</i>	Yes	Yes	Yes	Yes	Yes
<i>Requester shall provide reasons for request</i>	No	No	No	No	--
<i>The requester shall be provided assistance if he/she is unable to make a request or disabled</i>	Yes	Yes	Yes	--	--
Disposal of Request					
<i>The requester shall be provided a written notice from PIO in response to information request stating reasons for rejecting or accepting the request</i>	Yes	Yes	Yes	Yes	Yes
<i>The information provided by PIO shall be accompanied by a certificate or record at the foot thereof, as appropriate, to the effect that the information is correct or, as the case may be, the copy is a true copy of such public record, and such certificate shall be dated and signed by the PIO.</i>	Yes	Yes	Yes	Yes	Yes
Timeline (Days) for Responding to Information Request					
<i>Timeline for Provision of Information</i>	<ul style="list-style-type: none"> • as soon as possible • In any case within 10 working days of the receipt of request 	<ul style="list-style-type: none"> • as soon as possible • In any case within 14 working days of the receipt of request 	<ul style="list-style-type: none"> • as soon as possible • In any case within 10 working days of the receipt of request 	<ul style="list-style-type: none"> • as soon as possible • In any case within 15 working days of the receipt of request 	within 21 days of the receipt of the request

<i>the required information is not readily available, the request requires a search through a large number of records</i>	may be extended by a maximum of a further 10 working days	may be extended by a maximum of a further 14 working days	may be extended by a maximum of a further 10 working days	may be extended by a maximum of a further 10 working days	--
<i>Timeline (Days) for Information needed to protect the life or liberty of any individual</i>	3 working days	--	2 working days	2 working days	--
Fee for Requests					
<i>Fee</i>	Cost of reproducing information and sending it to the requester	Cost of reproducing information and sending it to the requester	<ul style="list-style-type: none"> • Actual costs of reproducing information and sending it to the requester • No fee shall be charged for the first twenty pages of information provided, or where the requester is below the poverty line. 	Cost of reproducing information and sending it to the requester	Pay such fee at such time as may be prescribed